

Dear Parent,

Being nearly two and a half months since the school has closed to the CORONAVIRUS outbreak and around two months since Online Classes commenced, it is now time to take the next step in the educational journey of your wards. That is a Uniform and Proctored Online Assessment.

We at CJM, Waverley have been working with IGNITOR to come up with a means of an organized and fair assessment for the students from Classes VI to XII. After round the clock co-ordination with the team of the educational portal Ignitor, we are now ready with a plan for the First Periodic Assessment 2020.

The tentative date for the tests is 1st July onwards.

The Mock Tests are scheduled for all classes on the 26th and 27th of June. The time-table for these tests has been shared through Ecare and will also be available on the School website.

The teachers have already been sharing Practice Tests with the students to get them used to the system of assessment. The Mock Tests will be held in a proctored environment to give the students and teachers the feel of the real tests and eliminate any glitches if they come up.

The school will be using ZOOM for the purpose of conducting these tests.

It is in this context that there are a few guidelines for the Parents and Students.

1. The tests will be conducted in a proctored environment, with the Subject Teacher and Invigilators present in the Zoom session.
2. The attendance of every child in the MOCK TESTS is COMPULSORY. If a child is absent from any Mock Test, she will not be allowed to attempt the Periodic Test. Absolutely no excuses will be entertained.
3. Excuses like Power Failure, Connectivity, Charging issues etc. will NOT be accepted at all. Every student has had enough practice to understand that all devices must be charged and ready for the test. They have also learned to work around connectivity issues.
4. The Student should be attempting the test in a quiet room or corner, at a table and chair, with absolutely NO disturbance from Parents or Siblings. Parents and siblings must refrain from trying to help the student. If an Invigilator catches any suspicious activity, the student's test will be declared null.
5. Every student must be dressed appropriately. The Student MUST NOT under any circumstances attempt the test from their beds.
6. The Student's must take the test from one device only. In case they are using two devices, Zoom and Ignitor must be signed in on both.
7. Videos MUST be on at all times. Failure to keep the video on may lead to cancellation of the test.
8. Students must sign in to ZOOM using ONLY their full names.
9. Parents have absolutely NO role to play in the IGNITOR test so they should not be present with the child. Your children have been trained to use the Ignitor Portal and ZOOM independently, therefore Parents must not use any excuse to assist their children.
10. It has come to our attention that some students are resorting to unfair means during tests like using chats or screenshots to share answers. It is our request to Parents to please counsel their children on the hazards of using unfair means. If the Invigilators find any child using unfair means, they will be removed from the meeting and their tests cancelled.

ABSOLUTELY NO EXCUSES WILL BE ENTERTAINED. The decision of the Invigilators is FINAL and IRREVOCABLE.

Finally, dear Parent, this is a very challenging time for all of us as Parents, Teachers and Students. We are working very hard to ensure that the students get a sound education even in these tough times. However, the success of our endeavor totally depends on the cooperation and understanding of every single parent. Please help us to help your children learn and grow, imbued with the understanding of diligence and honesty.

These are extraordinary times which require extraordinary efforts from all of us. As it is rightly said, 'Team Work Makes The Dream Work,' so Dear Parents let us come together as a Team to fulfill the dream of a sound and fair education to every single Waverlite.

Regards,

Sr. Stella

Principal

CJM, WAVERLEY.

MUSSOORIE.