

GUIDELINES FOR STUDENTS FOR THE FIRST PERIODIC TEST JUNE 2021

1. The online examinations this year will be held through Genius Corner on the E-care portal/app.
2. This is a proctored examination, invigilated through Google Meet.
3. All Google Meets for the purpose of examination **will be recorded** by the teacher in charge.
4. Students must sign in through their own Google ids using their FULL NAME 15 minutes before the time of the start of the test mentioned in the Time Table.
5. The permanent link for each class has already been provided for this purpose.
6. Any student joining late will be barred from giving the examination.
7. Any student submitting the test without being present in the Google Meet will be given zero.
8. Any student dropping out of the meet again and again will have their marks deducted.
9. Each student must be seated at a table and chair, in a well lit room.
10. There should not be any other individual present in the candidates room during the course of the examination.
11. The software provides for only ONE attempt so all students are required to attempt their papers carefully after reading the instructions.
12. All queries must be typed in the chat. No student must unmute unless asked to do so.
13. Invigilators will also be using the chat to address any issues therefore students are requested to check the chat now and then.
14. Every student must use only ONE DEVICE for the test. You will not be allowed to use two devices.
15. The students attempting the test from a mobile may have issues with their camera so they must toggle between meet and ecare.
16. Ensure that your connectivity is good for the duration of the tests. Poor connectivity will not be accepted as an excuse.
17. The test will be deactivated as soon as the time is up. Please make proper use of the time given.
18. Marks will be displayed 2 hours after the completion of the test.
19. The decision of the invigilators regarding any matter will be final and binding.
20. The use of unfair means will be severely penalised.